



# Aklaq Accounting & Consulting LLC

*Exclusively for Alaska Village ANCs, Tribes and Cities*

## **EQUITY PARTNERSHIP OPPORTUNITY**

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## **AKLAQ ACCOUNTING AND CONSULTING, LLC (AKLAQ)**

Aklaq Accounting & Consulting LLC ([www.aklaq.com](http://www.aklaq.com)), headquartered in Oregon, is experiencing exponential growth and profitability. It seeks an experienced accounting and finance professional interested in exploring an equity partnership in a firm dedicated to making a lasting and positive contribution to Aklaq's clientele – Alaska Native Corporations, Alaska Native Tribes, and Alaska Cities. An active CPA License is highly desirable.

The firm is owned and managed by Co-Founders Ross Waddell, CPA, and Harvey A. Meier, Ph.D., CMC<sup>®</sup>. Ross and Harvey have worked with clientele throughout Alaska for over 20 years. Aklaq's website ([www.aklaq.com](http://www.aklaq.com)) includes their biographies and a summary of the firm's accounting and consulting services.

Ross and Harvey reside in Ashland, Oregon, with easy access to air transportation. They serve Aklaq's clients remotely and in person. They often travel to meet with clientele throughout Alaska. The person accepted by the firm for this opportunity will be expected to reside in a Pacific Time Zone location, providing easy access for air travel to Alaska.

**This is a once-in-lifetime opportunity for an adventurous, high-energy, entrepreneurial, travel-minded, and people person interested in becoming a successor to the founding partners and an equity partner in the firm.**

This equity partnership opportunity includes an attractive wealth-building and incentive compensation package.

### **RESPONSIBILITIES (Note that these are not all-inclusive - also see **Ideal Requirements** below).**

#### **1. Finance & Accounting Support**

- a. Provide review and reconciliation support and prepare the month-end financial reports promptly and accurately.
- b. Review and implement adequate internal control procedures for all business finance areas.
- c. Profit and Margin analysis for any Enterprise business.
- d. Periodic presentations to management and tribal council
- e. Provide expertise and recommendations to improve the efficiency of the entity.
- f. Annual Year-end close and audit support/preparation for the external auditors
- g. Support the Tribal Administrator on miscellaneous financial projects as requested

#### **2. Budget Support Services**

- a. Support the Tribal Administrator with the preparation of the annual operating budgets.
- b. Review monthly budget to actual reporting for accuracy.
- c. Prepare the monthly budget to actual summary reports for Management.

#### **3. Tax Accounting Services**

- a. Support the Tribal Administrator in maintaining compliance with all required Payroll tax filings.
- b. Review all monthly/quarterly/annual Payroll filings for completeness and accuracy.
- c. Ensure all monthly/quarterly/annual Payroll tax returns are filed timely and accurately.

#### 4. Grant Reporting

- a. Prepare Quarterly Grant Reports per agency requirements.
- b. Support the Tribal Administrator with the preparation of all individual grant budgets.
- c. Prepare Monthly/Quarterly Grant budget to actual reporting for Management.

#### 5. Other

- a. Re-writing/updating policies and procedures.
- b. Negotiating Indirect Cost Rates

### IDEAL FIT

**MUST HAVE** a Bachelor's or advanced degree in accounting, 7 years or more of professional accounting experience, of which at least three include audit management; solid organizational skills; open and transparent communication and interpersonal engagement skills; and exemplary negotiation and people skills. An active CPA License is highly desirable. The candidate also must be of impeccable character and integrity; be able to apply diplomacy with clientele and related parties; be a self-motivated/starter; exhibit patience, be a strategic, creative thinker, and possess an entrepreneurial mindset; and be comfortable working independently and long hours especially when working onsite with clientele; be willing to travel to remote Alaska villages, and possess an affinity to work within the culture of Alaska Native Corporations, Alaska Native Tribes, Alaska cities, and the Native American Culture.

The following attributes also are **highly desirable**. **Familiarity with or the aptitude** to become familiar with Indian Health Service (IHS), Bureau of Indian Affairs (BIA) accounting practices, general Government, fund, grant, and budgetary accounting requirements systems/software, government funds Payment Management Systems (PMS), preparation and negotiation of Indirect Cost Rate Proposals; OMB Uniform Guidance; GASB Accounting and Financial Reporting Requirements; and PL 93-638 Compacts for IHS, BIA, and NAHSDA. **(NOTE THAT CANDIDATES UNFAMILIAR WITH ANY OF THESE ADDITIONAL REQUIREMENTS BUT WHO MEET THE "MUST HAVE" REQUIREMENTS OF THIS POSITION ARE INVITED TO SUBMIT THEIR APPLICATION IF THEY ARE MOTIVATED TO BECOME KNOWLEDGEABLE AND PROFICIENT WITH THESE ATTRIBUTES)**. Not being familiar/knowledgeable/proficient with these attributes will not disqualify you from being considered for this equity partnership opportunity if you possess the must-have Ideal Fit requirements.

Alignment with the Aklaq's ethical standards, cultural practices, and value system is paramount. This includes being respectful and responsive to Aklaq's clientele's cultural traditions, beliefs, and linguistic needs.

### LOCATION

**This is a Hybrid Opportunity. You may reside in a Pacific Time Zone location, providing easy access for air travel to Alaska.**

### COMPENSATION

This opportunity includes an attractive wealth-building and incentive compensation package.

### CONTACT

If this opportunity appeals to your desire to fulfill your career with joyfulness, gratification, and pride as Ross and Harvey are doing, please submit a **Letter of Interest** and **Resume** to Co-Founder Harvey A. Meier Ph.D., CMC® Mobile: 509.458.3210 E-mail: [harvey@aklaq.com](mailto:harvey@aklaq.com)